

October 24, 2022

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John Garry
Council Members Jerry Bryant, Matt Galvin, Shane Martin
Council Member Frank Pizzo joined via phone
City Manager Robert Switzer
City Attorney Chuck Zumpft
Chief of Police Darren Wagner
Public Works Director Jay Flakus
Building Inspector Joel Brown

Absent: City Clerk Sheema D. Shaw

Guests: David Ray, Nick Beaton, Travis Crowder, Georgia Busch, Dave & Deb DeGrendele
Chantae Lessard

The meeting was called to order within the James Sanford Community Center and roll call was reported by Mayor Garry. The Pledge of Allegiance was led by Mayor Garry.

Public Participation

Mayor Garry asked for comments and no comments were made at this time.

Agenda Approval

Mayor Garry stated the agenda would be approved as presented unless there were any objections or corrections. Mayor Garry asked for public comments, there were no comments and the agenda was approved unanimously.

Minutes

Mayor Garry stated the minutes from the prior meeting dated October 10, 2022 would be approved unless there were any objections or corrections. There were no objections or corrections and the minutes were approved unanimously.

Business Licenses

No items were presented for approval.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

| | | |
|-------------------------|------------|---------------------|
| Accounts Payable Checks | 10/05/2022 | 35960 through 35990 |
| | 10/11/2022 | 35991 through 36018 |

Mayor Garry stated the bills previously submitted for payment, checks 35960 through 36018 totaling \$110,543.53, would be approved unless there were any objections or corrections. Mayor Garry stated no comments were made at this time and the bills previously submitted for payment were approved unanimously.

Discussion and Possible Action to approve a proposal from Desert Engineering, 26 E. Pursel Lane, Yerington, NV, to pave with asphalt an area between the main City Hall Building A to Buildings B and C including a cement pad adjacent to City Hall. The cost is \$92,250. Funding for this project is from ARPA funds under a budgeted amount of \$95,000.

City Manager Switzer opened the discussion by stating that funding for this was originally under Parking Lot Lights. Building B is the Public Works building. Building C is the Building Inspector's office as well as storage for the police department. The paving of this area will cut down on the dust, dirt and rocks brought into City Hall. ADA access would be addressed, especially with the Building Inspector's office.

Mayor Garry noted the importance of safety for employees and the public needing to access those buildings.

Public Works Manager Flakus stated that ADA access was important.

Councilman Pizzo commented that it will be cheaper to do it now than in the future.

Councilman Bryant asked if Desert Engineering will be doing the maintenance and if we have a good relationship with them. He also asked if the work would begin in the spring.

Public Works Manager Flakus said that once the contract is signed the work could begin. It may be yet this year.

Councilman Martin made a motion to approve the proposal from Desert Engineering, 26 E. Pursel Lane, Yerington, NV, to pave with asphalt an area between the main City Hall Building A to Buildings B and C including a cement pad adjacent to City Hall for a cost of \$92,250. Councilman Bryant seconded the motion.

Mayor Garry asked for public comments. Dave DeGrendele spoke on the importance of ADA compliance, noting that one claim could run up a lot more in legal fees than the cost of the paving.

There being no further discussion, the motion passed unanimously.

For Discussion Only: Review and Discussion on FS-10 Financial Statement for July-October FY2022-23.

City Manager Robert Switzer started discussion on page 4, item Revenue over Expenses, currently (\$25,643.32). The negative number is due to revenue not yet received. In addition, the journal entry for Ad Valorem is short \$34,000 not yet accounted for this month. RTC Shared Revenue is \$0 and should be \$118,000+ (replacement of expended money). School Resource Officer, no recorded payment yet. Page 6, the Yerington Paiute Tribe Marijuana Pact still has an amount remaining. Pages 7 – 10 expenditures are in line with our percentage for end of July. Page 10, the Street Fund \$118,000 equals RTC Revenue Match. The budgeted amount is \$850,000. Page 14, the Water Fund is healthy.

Page 18, the Sewer Fund is healthy. Some expenses are not yet reported. LGIP investment of \$10MM has earned \$144,711.64 in interest.

Mayor Garry asked for comments. Deb DeGrendele offered her thanks for the efforts made to obtain funds from the Tribe.

For Possible Action: Discussion and Possible Action to approve having only one Council meeting in the months of November and December due to observed holidays around the fourth Monday of each month. Scheduled meetings would be November 14 and December 12.

City Manager Switzer stated this is a routine item each year. It is City Council's prerogative to consider schedules and travel near holidays and to schedule only one meeting in November and December.

Mayor Garry asked if an emergency meeting could be called if needed. Jerry Bryant asked about the Public Safety Meeting to be scheduled in the evening in November per the discussion at the October 10 City Council meeting.

City Manager Switzer stated yes to both.

Councilman Bryant made a motion to approve having only one Council meeting for the months of November and December due to observed holidays around the fourth Mondays of each month. Scheduled meetings would be November 14 and December 12. Councilman Martin seconded the motion.

Mayor Garry asked for comments. There were no comments and the motion was approved unanimously.

For Possible Action: Discussion and Possible Action on spending the remaining allocated funding to Helping Hands for Seniors, which has ceased operations. The City Council obligated ARPA funds in the amount of \$67,000 last year to help subsidize transporting senior citizens and others to medical appointments. Last month staff was notified that Helping Hands was closing. At this time about \$40,000 remains in unspent funds from this project. The Council has several options it may consider; allocate the remaining funds to another project, or allocate a portion to a project, or hold the remaining balance in the Fixed Asset Acquisition Fund.

Mayor Garry stated that it is unfortunate that they had to close due to business problems. His thought is to hold funds to allocate to another group.

Councilman Bryant stated he is in favor of making the funds available to other organizations that could benefit. He would like to see \$1,000 to \$2,000 directed to the Animal Shelter.

Mayor Garry asked about a timeline for using the funds.

City Manager Switzer noted the funds need to be obligated by October 2024 and spent by December 1, 2026.

City Attorney Zumpft stated that notification and posting of the funds available would need to be done and potential recipients would need to bring their request to City Council for review and discussion.

Councilman Bryant made a motion to use up to \$2,000 for the Animal Shelter and the keep the remaining balance available for other organizations to request. Councilman Martin seconded the motion.

Mayor Garry asked for comments. There were no comments and the motion passed unanimously.

Mayor Garry asked for Public Comments. Nick Beaton and Travis Crowder from the Boys and Girls Club are preparing for the Early Learning Center opening in the early spring. They would like to request an amount up to what is available to supplement their outstanding pending requests. The funds would be used for paving the alley, which is a \$2,000,000 expense.

Department Reports

City Attorney Zumpft had no items to report.

Chief of Police Wagner stated that two new Tahoes came in five weeks early. It will take about five weeks to get them fitted. New all-in-one computers will be installed. They are more rugged and have better functionality.

Public Works Director Flakus stated they put a trench plate on MacKenzie. The farmer is at fault and will reimburse the City. Landscaping around the video sign is in the works. Trash cans, flower pots, and benches are ordered. It will take a few months for them to get here. 15 mph street signs are going up on MacKenzie and Sciarani. Let Jay know if you see someone trying to sell street signs.

Councilman Bryant commended Chief Wagner for the good presence at the schools.

Mayor Garry noted that he attended an "Employ Nevada" seminar in Reno. He would like to have the Employ Nevada website and phone number posted on the message board. He also stated that the "Meet the Candidates" night was nicely done. It had a "small town America" feel and was done in a civil manner. Thanks to City Manager Switzer, Lupe Montez and Stacey Larsen for assisting with the event.

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

City Clerk