

**Yerington City Council Meeting**  
**October 25, 2021 at 10:00am – City Hall**

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00am with the following present:

Mayor John J. Garry  
Council Members Jerry Bryant, Selena Catalano, Terceira Schunke, and Shane Martin  
City Manager Robert Switzer  
City Attorney Chuck Zumpft  
Chief of Police Darren Wagner  
Building Official Joel Brown  
Grants Administrator Angela Moore

Absent: City Clerk Sheema D. Shaw and Public Works Director Jay Flakus

Guests: Mr. David Ray, Mr. Jim Sanford, Mr. Cory Sanford, Mr. Travis Crowder, Mr. Andrew Peake, Mr. Greg Pollock, Mr. Jacob Ramey, Ms. Denise Behners, Mr. Bryon Bryan, Mr. Rick Smith, Ms. Ivy Katsaros, Ms. Rita Evasovic, Mr. John Evasovic, Mr. Dave DeGrendele, Ms. Deb DeGrendele, Ms. Michelle Matheson, Mr. Bob Matheson, Mr. Phil Katsaros, Ms. Nora Stevens, and Mr. Nick Beaton

The meeting was called to order at 10:02am and roll call was reported by Mayor Garry. The Pledge of Allegiance was led by Councilman Martin.

**Public Participation**

Mayor Garry asked for comments and no comments were made at this time.

**Agenda Approval**

Mayor Garry stated the agenda would be approved as presented unless there were any objections or corrections. City Manager Switzer stated no corrections need to be made. Mayor Garry stated the agenda was approved as presented and the motion was approved unanimously.

**Minutes**

Mayor Garry stated the minutes of September 27, 2021 and October 11, 2021 regular meeting would be approved as presented unless there were any objections or corrections. Mayor Garry stated no objections were made, the minutes of September 27, 2021 and October 11, 2021 regular meeting were approved as presented and the motion was approved unanimously.

**New, Renewal, and Name Change Business License Applications**

- A. Cody Kay dba Rocket Electric, LLC, Residential Electrical Sub Contractor, 4814 Longley Lane Reno, NV 89502 – New Single Project
- B. Alton Anker dba A & A Construction, Inc., Construction, 102 S. Center St. Yerington, NV 89447 – New Single Project

Mayor Garry stated the business licenses would be approved as presented unless there are any objections or corrections. Mayor Garry stated no objections were made and the business licenses were approved unanimously.

Approval of a Proposal for a Non-exclusive Services Agreement, Subject from Battle Born Hydro Cleaning to Clean and Remove Debris/Buildup within the City's Sewer Line System; Pending Legal Review. Expenditures would be charged to Repairs/Maintenance from the Sewer Fund.

City Manager Switzer stated Mr. Andrew Peake from Battle Born Hydro Cleaning provided a proposal to utilize his services on an emergency basis for the City of Yerington. Services could be employed to clean out the City's Sewer Line System. Mayor Garry asked if the services need to go out for bid? City Manager Switzer stated no, the action item is just for a service contract.

Mr. Andrew Peake, Mr. Jacob Ramey, and Mr. Greg Pollock provided a presentation with comparable information from other cities where services were performed. Councilwoman Catalano asked about the four-hour response time within the contract and the address in Washington, where is Battle Born Hydro Cleaning located? Mr. Peake stated the Washington address is where the supplies come from and the business is located in Yerington.

Councilman Bryant asked what is the likelihood that the City will need these services. City Manager Switzer stated the Water and Sewer Project will not cover all areas of the city. California Street and Nevada Street needs the sewage removal most of all and that area will not be replaced until next year. The service contract includes maintenance service at the newer areas where there is not build up yet and ongoing maintenance of the sewage lines including the new ones.

Councilman Bryant asked about the pricing per linear foot. If a single project needs sewage removal, how will the pricing be or will it be on an as needed basis. City Manager Switzer stated the price will be the proposed rate within the suggested agreement. Mr. Ramey stated Battle Born Hydro Cleaning is offering over a thirty percent cheaper rate with continual maintenance to prevent mishaps.

Councilman Bryant asked the time frame of the contract. Mr. Peake stated the contract is for one year. Councilman Bryant asked if the City will be covered if something happened to the system during the cleanings. Mr. Peake stated yes, it will be covered under insurance. Battle Born Hydro Cleaning is willing to lock in a five-year contract or longer if requested. City Attorney Zumpft asked if the proposal is to go ahead to clear one

hundred and forty-five feet of pipe, emergency basis or both. Mr. Peake stated both and Battle Born Hydro will maintain and service the system. City Attorney Zumpft asked if the payment will be determined or does the City pay in full. Mr. Ramey stated the City will be invoiced per foot and will be for services performed once completed. Mr. Peake recommends to maintain and service the system every year.

Mayor Garry stated City Council needs clarification on the contract and suggested to table the motion for now. Battle Born Hydro Cleaning is working directly with City Manager Switzer and the contract should be revised. Once the contract is finalized, City Manager Switzer can present to City Council, then an action could be taken.

Councilwoman Catalano requested to receive comparisons from a five-year contract to a one-year contract and the difference in price. Will equipment need to be purchased in order to fulfill the contract. Mr. Peake stated yes. Councilman Bryant also requested letters of reference with experience from other companies that Battle Born Hydro Cleaning has worked for. Councilman Bryant asked if the City should lean on Farr West Engineering for their insight on using the equipment for the new Sewer Line System. City Manager Switzer stated yes, the City will request insight from Farr West Engineering.

Councilman Bryant made a motion to table a proposal from Battle Born Hydro Cleaning until comparisons in price, revised contract, and letters of references are received, seconded by Councilman Martin.

Select a Proposal from CivicPlus in the Amount of \$11,500.00 for Website Design and Maintenance Services. The Expenditure to be funded with ARPA Funds.

City Manager Switzer stated proposals for website design and maintenance services was received from CivicPlus and Granicus. CivicPlus' proposal was in the amount of \$11,500.00 to get a website up and running and the first year's maintenance costs. The City currently has Word Press but is not very user friendly. The recommendation if City Council wants to move forward is to purchase through CivicPlus.

Councilwoman Catalano asked if this company will be willing to have a contest with the Yerington High School IT children and to include a reward in a form of a scholarship. City Manager Switzer stated sure, that should not be a problem. The City is developing a website from the ground up.

Councilman Bryant stated the price tag is pretty hefty. The price should be a multi-year price tag instead of just for one year. City Manager Switzer stated all the other website designers are about the same cost. Councilwoman Catalano stated does the City have someone that will be maintaining the website. City Manager Switzer stated one or two employees will be maintaining the website. Councilwoman Schunke asked after year two, the annual price is \$2,625.00. City Manager Switzer stated the annual price after two years is in the amount of \$2,500.00. Councilwoman Schunke stated the first year is in the amount of \$11,500.00 and every year after is in the amount of \$2,625.00.

Mayor Garry stated the website is vitally important and promoting Yerington. He is very supportive of the website proposal. Councilwoman Schunke asked if ARPA funds will cover the website design. City Manager Switzer stated yes because the City will be providing information to the community. Councilwoman Schunke asked what the cap on the ARPA funding is. City Manager Switzer stated the City has about \$2,100,000.00 right now. This action item is the first request to use ARPA funds. Councilman Bryant asked if links will be on the website for device streaming. City Manager Switzer stated yes, the City is looking to live stream all of the City's meetings.

Councilwoman Catalano made a motion to approve a proposal from CivicPlus in the amount of \$11,500.00 using ARPA funds and incorporating the Yerington High School students, seconded by Councilwoman Schunke. Mayor Garry asked for comments, no comments were made and the motion was approved unanimously.

Award a Grant in the Amount of \$67,000.00 for Helping Hands for Seniors, a (501) (c)(3), Non-profit Organization providing Transportation Services for Senior Citizens, and Direct Staff to keep and maintain documentation during the course of the grant period. The grant to be funded with ARPA funds.

City Manager Switzer stated a short PowerPoint presentation was provided from the Helping Hands for Senior's organization that provides transportation services to Senior Citizens for medical appointments. The organization operates with four long distant vehicles and four local drivers with the use of personal vehicles. Last year, the total miles driven was 24,695 miles and the projected miles for this year is about 57,000 miles. Volunteer drivers are paid \$0.40 per mile and also pay for the cost liability insurance on their personal vehicle. The past two years, Helping Hands receive a little over \$30,000.00.

City Manager Switzer stated per the ARPA justification, the Interim Final Rule states on page one hundred and five that under Section 602(c)(3) funds can be transferred to a "private nonprofit organization".

Councilwoman Schunke asked if City staff will be keeping documentation of the expenditures for the grant and if the amount of \$67,000.00 is the maximum amount. City Manager Switzer stated yes, up to \$67,000.00 with no match required and the City will be responsible to keep documentation for the audit. The City will follow all of the ARPA regulations.

Ms. Denise Behners with Helping Hands for Senior's provided a presentation and stated the organization has been in business for two and a half years. Councilman Bryant asked about the increases within the operating expenses. Ms. Behners stated the organization had seventy-eight clients last year and the number of clients went up to one hundred and fifty-four clients this year, which averages between forty-eight to sixty rides per month. The organization now has an office front which means extra operating expenses. Mr. Rick Smith, a volunteer with Helping Hands stated the Yerington area does not have a public transportation service. The program started with ten clients and the

organization is funding the program out of their own pockets. Donations are being received and Helping Hands is having a hard time keeping the doors open.

Ms. Behners stated many fundraisers are held throughout the year and about five or six fundraisers Helping Hands goes to each year. Mr. Smith stated within this year, one to two more clients sign up every week. Just today, the number of clients rose from one hundred and twenty up to one hundred and fifty-four.

City Manager Switzer stated the funds should be on a reimbursement basis in the amount of \$67,000.00. Most of the grants are on a reimbursement basis only. Councilwoman Catalano stated as long as the City will have a running tab going, she is okay with the expense. City Manager Switzer stated within the projected budget that was presented, the expenses are all covered under the grant. The City is responsible solely to the federal government.

Councilwoman Schunke asked if Helping Hands has received any other grant funding. Ms. Behners stated Helping Hands has not received any grants, just donations.

Councilwoman Schunke made a motion to approve awarding a grant in the amount of, not to exceed \$67,000.00 for Helping Hands for Senior's to be funded by ARPA on a reimbursement basis, seconded by Councilman Martin.

Ms. Nora Stevens, President from the Rotary Club stated the Rotary Club budget was approved and they will be donating funds to Helping Hands this year. Mayor Garry asked for comments, no comments were made and the motion was approved unanimously.

Purchase a 2015 Buick La Crosse four-door Sedan for the total amount of \$22,294.00 to Replace the Chevrolet Malibu Office Vehicle. Purchase to be funded with allocations from General, Water, and Sewer Funds.

City Manager Switzer stated the 2018 Chevrolet Malibu vehicle was involved in an accident and the 2015 Buick La Crosse is for sale from Wild West Chevrolet. The effort is to replace the old office vehicle with a similar vehicle. City Manager Switzer recommends to approve the purchase for the 2015 Buick La Crosse in the amount of \$22,294.00. The insurance costs will also be received to offset the total amount of the new vehicle.

Mayor Garry stated he reviewed the car and it has about 36,000 miles. The dealership is local and he supports local businesses. Councilman Bryant stated he works for Wild West Chevrolet and will not receive any direct compensation.

Councilwoman Catalano made a motion to approve the purchase of the 2015 Buick La Crosse for the total amount of \$22,294.00 to replace the Chevrolet Malibu to be funded from allocations from General, Water, and Sewer funds, seconded by Councilwoman Schunke.

Name the Yerington City Community Center to the “James Sanford Community Center” and that title be prominently displayed pending improvements to the Center. No fiscal impact at this time.

Mayor Garry read a prepared statement about Mr. James Sanford and his many accomplishments and awards. Mr. James Sanford was born in Fallon, Nevada then moved to call Yerington home in 1956. Over the course of Mr. Sanford’s life, he was in many organizations, received many awards, performed many charitable work, was involved in government contributions, and provided dedication in the newspaper trade. Mr. Sanford was the “Voice of Yerington”. Major General Robert T. Herbert had the City Hall Administration building named after him at the age of sixty-four years old. Major General Robert T. Herbert lost his life shortly six months later. Mayor Garry is grateful to recognize his life and he is also grateful to recognize Mr. James Sanford’s life as well.

Councilman Bryant is honored to recognize Mr. Sanford as well. Councilwoman Catalano stated she served on City Council with Mr. Sanford and she has nothing but respect for him.

Ms. Rita Evasovic is honored to recognize Mr. Sanford and thanked City Council for the dedication. Mr. Travis Crowder commended City Council for this decision. The Boys and Girls Club of Mason Valley would not be a reality if not for Mr. Sanford. Ms. Nora Stevens is very blessed to have Mr. Sanford. Mr. Dave DeGrendele stated Mr. Sanford is an icon to the Yerington community and the Community Center couldn’t be named for a better person.

Councilman Bryant made a motion to approve naming the Yerington City Community Center to the “James Sanford Community Center” as presented, seconded by Councilwoman Schunke. Mayor Garry stated the motion was approved unanimously.

Mr. Sanford thanked City Council and the City from the bottom of his heart for the dedication. Mayor Garry stated the new name for the Community Center will now be the James Sanford Community Center.

Approval to Adopt Resolution 2021-05, Authorizing the Council to Declare a Special Assessment for the Property at 31 North Center Street in the amount of \$6,011.11 due to unpaid Weed Abatement Charges, and Submit the Resolution to the Lyon County Assessor’s Office to be collected in the same manner as property taxes.

City Manager Switzer stated Resolution 2021-05 needs to be presented to the Lyon County Assessor’s Office to be added with the normal property tax statements ensued to the property owners. Councilwoman Catalano asked if the property is occupied. City Manager Switzer stated the property is unoccupied.

Councilman Bryant asked if the amount of \$6,011.11 is the final amount. The invoice has a total amount of about \$8,200.00 for an unpaid balance. City Attorney Zumpft

stated the aircraft proceeds probably was applied to the balance. City Manager Switzer stated that is possible.

Councilman Bryant made a motion to approve adopting Resolution 2021-05 as presented, seconded by Councilwoman Schunke. Mayor Garry asked for comments, no comments were made and the motion was approved unanimously.

Discussion on Financial Statement FS-10 for the time period July-September 2021, first quarter of Fiscal Year 21-22.

City Manager Switzer stated the City has a policy to bring financial statements before City Council for a review. Page four is the General Fund with a balance in the amount of \$1,198,459.34, which is an unaudited amount. The General Fund is showing a negative balance for revenues over expenditures on page five. The School Resource Officer (SRO) contract in the amount of \$30,000.00 has not been received yet. Page six shows the Yerington Paiute Tribe Compact and the City has not received a payment. Page seven are the Community Center fees, which some revenues have been collected but not journal entried into the right account yet. The Highland Towers Lease is making quarterly payments and is having a timing issue with payments. The City is over budget at 33.5% on page ten for Aviation Fuel purchases because the City ordered a tanker full of fuel at the beginning of fiscal year. The total fund expenditures for the General Fund is in the amount of \$524,705.28.

City Manager Switzer stated page fifteen is the Water Fund with revenues in the amount of \$428,580.62 and expenditures in the amount of \$248,427.62. Page nineteen is the Sewer Fund with revenues in the amount of \$288,299.00 and expenditures in the amount of \$179,315.00. Page twenty-two is the Fixed Asset Acquisition Fund, ARPA funding was placed in two different funds. The Fixed Asset Acquisition Fund has revenues in the amount of \$1,987,632.00 and expenditures in the amount of \$73,732.00. Two Tahoe vehicles and the electric charging stations were purchased. The total cost of the installation and charging stations will be reimbursed by NV Energy. Page twenty-nine is the Special Revenue Fund and an amount of \$500,000.00 from the ARPA funds were placed within the fund. The City accumulates revenues as it relates to grants and received an amount of \$604,814.63.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	10/11/2021	34356 through 34390
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	10/12/2021	34391
	10/18/2021	34392 through 34426
Payroll Checks	10/21/2021	34427 through 34432
Payroll Vouchers	10/21/2021	10212101 through 10212125
Transmittal Checks	10/19/2021	34433 through 34434
Transmittal Vouchers	10/19/2021	10192101

Mayor Garry stated the bills previously submitted for payment would be approved unless there are any objections or corrections. Mayor Garry stated no comments were made at this time and the bills previously submitted for payment were approved unanimously.

#### Department Reports

Chief of Police Wagner congratulated Mr. Sanford and stated that he deserves this honor and is happy to be here to watch it happen.

City Manager Switzer provided a picture to City Council and referenced the red, wooden pipe picture from Q&D Construction. The pipes were being removed from Center Street and the contractor found the original pipes.

Councilman Bryant wanted to thank Public Works Director Flakus for the work being done around the Lyon County School District. In early November, an action item will be included to add additional stop signs on California Street and Broadway Avenue by the school, which is much needed to help with traffic and safety. Councilman Bryant congratulated Mr. Sanford.

Councilwoman Catalano asked for an update on the testing of the water and stated the community is thinking that the City is ignoring the aroma of the sewer ponds. City Manager Switzer stated the City is applying lime to the ponds, which worked in the early summer with the smell. Both blowers went out at the Wastewater Treatment Plant (WWTP) and took two weeks to get them replaced, which set the City behind. The WWTP is a living organism and this is what happens. The City is in the process of negotiating a price for a chemical that has proven itself to correct this issue. Councilwoman Catalano congratulated Mr. Sanford and stated no one decides it more than you.

Councilman Martin also congratulated Mr. Sanford.

Mayor Garry stated he would like to thank the Yerington Police Department and the Mason Valley Fire Department and shows his gratitude. South Lyon Medical Center invited Mayor Garry to attend a survey being conducted tomorrow via a conference call.



If the public would like to provide any suggestions, please email Mayor Garry at [igarry@yerington.net](mailto:igarry@yerington.net).

Public Participation

Mayor Garry asked for comments and no comments were made at this time.

There being no further business the meeting was adjourned at 11:53am.

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Mayor of the City of Yerington

ATTEST:

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City Clerk of the City of Yerington