

Yerington City Council Meeting
June 26, 2023 at 10:00 a.m. – City Hall

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John J. Garry
Council Members Jerry Bryant, Shane Martin (Via Telephone), Matthew Galvin and Frank Pizzo
City Manager Robert Switzer
City Attorney Chuck Zumpft (arrived at 10:01a.m.)
City Clerk Sheema D. Shaw
Chief of Police Darren Wagner
Public Works Director Jay Flakus
Building Official Joel Brown
Grants Administrator Angela Moore

Absent: None

Guests: Lyon County Sherriff Brad Pope, Deputy Brantingham, Ms. Susan Parker and Ms. Chantae Lessard

The meeting was called to order within the James Sanford Community Center and roll call was reported by Mayor Garry. The Pledge of Allegiance was led by Mayor Garry.

Public Participation

Mayor Garry asked for comments. Ms. Chantae Lessard with Hudbay Minerals stated they will be starting work soon. Mayor Garry provided a written public comment from Ms. Mary Swirsky stating she is very thrilled with the work that is being performed on Main Street. Mayor Garry asked for comments and no further comments were made at this time.

Agenda Approval

Mayor Garry stated the agenda would be approved as presented unless there were any objections or corrections. City Manager Switzer stated no corrections need to be made at this time. Mayor Garry stated the agenda was approved as presented and the motion was approved unanimously.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	06/05/2023	37099 through 37136
	06/13/2023	37147 through 37179
Payroll Checks	06/12/2023	37137 through 37144

Payroll Vouchers	06/12/2023	6152301 through 6152327
Transmittal Checks	06/12/2023	37145 through 37146
Transmittal Vouchers	06/12/2023	6122301

Mayor Garry stated the bills previously submitted for payment, checks 37099 through 37179 totaling \$242,111.73, would be approved unless there were any objections or corrections. Mayor Garry stated no comments or objections were made at this time and the bills previously submitted for payment were approved unanimously.

Revoke Business Licenses Due to Non-Payment for the 1st Quarter, January – March 2023.

- A. Willis Guy dba Willis H. Guy, CPA, P.O. Box 1229 Yerington, NV 89447
- B. Charles Grant dba Dennick, LLC., 1717 Sawmill Road Minden, NV 89423
- C. Jose Garcia dba Elite Roof Systems & Solutions, LLC., 507 Summer Street Fernley, NV 89408
- D. Jose & Jesus Ayala dba Cobra Concrete, LLC., 1105 Browne Lane Fernley, NV 89408
- E. Richard & Kandice Todd & Timothy & Michael Klotz dba Brother's Eat, LLC. dba Bite Me, 5967 Gardenia Court Sun Valley, NV 89433
- F. Maria Saludni dba Maria Bookgirl Salundi, 4162 Furnace Creek Road Carson City, NV 89706
- G. Heriberto A. Jurado dba Top Knotch Installs, 605 Sam Clemens Avenue Dayton, NV 89403
- H. Linda & Abraham Naranjo-Estrada dba Artesanias Naranjo, LLC., 310 Sandy Avenue Yerington, NV 89447

Mayor Garry stated the revocation of business licenses A. through H. due to non-payment for the 1st quarter, January through March 2023 would be revoked unless there were any objections or corrections. City Manager Switzer stated item C. paid the appropriate fees and needs to be removed from the revocation list. Mayor Garry asked for comments, no comments were made and the revocation of business licenses A. and B. through H. were revoked and the motion was approved unanimously.

Approve a Letter of Engagement with Sciarani & Co., 30 Broadway Avenue, Yerington, NV 89447, to conduct a Financial Audit and other related procedures for the fiscal year ending June 30, 2023.

City Manager Switzer stated the agreement has an amount of up to \$40,000.00 to obtain Sciarani and Co. to perform the audit for the City.

Councilman Galvin made a motion to accept item number six as presented, seconded by Councilman Martin. Mayor Garry asked for comments, no comments were made and the motion was approved unanimously.

Approve the purchase of a sign, 3 feet by 10 feet, from Cylex Signs, 2830 N. 29th Avenue, Phoenix, AZ 85009, in the amount of \$6,225.47. The sign will be installed in the lawn area to the right (east) of the entrance sidewalk. Funding will be from uncommitted ARPA funds.

City Manager Switzer stated the City first moved into City Hall about two years ago, banners were purchased and the banners are now beginning to weather. A permanent sign with artificial stone that goes well with the exterior of City Hall would like to be purchased and the City is seeking approval from City Council.

Councilman Pizzo made a motion to approve agenda item number seven, seconded by Councilman Bryant. Mayor Garry asked for comments, no comments and the motion was approved unanimously.

Transfer Fiscal Year 2022-2023 Budget Appropriations within the General Fund. **FROM:** The Street Fund in the Amount of \$30,000.00, **TO:** The Management and City Hall Fund in the Amount of \$10,000.00; to the Municipal Court Fund in the Amount of \$15,000.00; to the Parks and Recreation Fund in the Amount of \$5,000.00 for a Total Amount of \$30,000.00 pursuant to NRS 354.598005(5).

City Manager Switzer stated a transfer needs to be made from the Fixed Asset Acquisition Fund to the Grant Revenue Fund up to \$250,000.00. The transfer needs to be made to balance the expenditures accounts in the General Fund so the City does not exceed the budgeted amounts. If the funds are not transferred, violations would occur from the Department of Taxation for exceeding the budgeted items.

Councilman Bryant made a motion to approve agenda item number eight with the addition to move \$250,000.00 from the Fixed Asset Acquisition Fund to the Grant Revenue Fund, seconded by Councilman Galvin. Mayor Garry asked for comments, no comments were made at this time and the motion was approved unanimously.

Review of Financial Statement (FS-10) for the fiscal year July 2022 to June 2023.

City Manager Switzer stated on page four are the revenue over expenditure amounts showing a negative number. The City is short some receipts for the revenue of the Ad Valorem tax, which has not been received. Page five is the revenue in the amount of \$416,051.60, with a budgeted amount of \$679,519.00. The Intergovernmental State Shared revenue for gasoline/motor vehicle, consolidated tax, interest on investments for the Local Government Investment Pool (LGIP) are within these amounts budgeted. The numbers for the Intergovernmental State Shared revenue are off by about two months. The LGIP is averaging about \$31,000.00 monthly in interest.

City Manager Switzer state on page eight are the expenditure funds within the General Fund for Mayor and Council, Management and Administration. City Manager Switzer added \$10,000.00 to budgeted amounts which is currently at 99.2%. Councilman Galvin asked why an amount of \$10,000.00 would need to added. City Manager Switzer

stated nothing changed, but he needs to make sure the amount does not go over budget. Page fourteen is the Water Fund with revenues over expenditures in the amount of \$30,101.00 unaudited. The Water Fund is showing a healthy balance at this time. The expenditures on page sixteen shows an amount of \$14,000,000.00 budgeted and includes the United States Department of Agriculture (USDA) water loan with an expenditure of \$1,800,000.00. Page twenty is the Sewer Fund with expenditures in the amount of \$1,005,000.00 with a budgeted amount of \$13,664,750.00. The Sewer Fund is showing a healthy balance at this time as well. Page twenty-three is the Fixed Asset Acquisition Fund for Public Works, the Mountain View Restroom will be delivered this Wednesday and will be fully installed by July 4th. Page thirty is the Special Revenue Fund that details grant funds for the American Rescue Plan Act (ARPA), Federal Aviation Administration (FAA), etc. are shown within this fund. Councilman Bryant asked about the line item for the Animal Shelter in regards to an amount that was spent but is not overbudget. City Manager Switzer stated the amount was an off-set amount from donations. Within the General Fund revenue, an effort is shown that the City is spending the Animal Shelter donations on the Animal Shelter. City Clerk Shaw stated City Council did set aside an amount of \$2,000.00 from ARPA funding for the Animal Shelter. Donations goes towards supplies for the animals and care. Fencing is being purchased with the amount of \$2,000.00 from the ARPA funding.

Mayor Garry asked if the Congressional Appropriations funds are making their way to the City. City Manager Switzer stated many projects are going on right now but the work is getting performed and the City is trying to move forward with the Kiss and Drop Project funding.

Public Participation

Mayor Garry asked for comments and no comments were made at this time.

Department Reports

Chief of Police Wagner stated Officer Mendoza has resigned from the Yerington Police Department and will be joining the Lyon County Sheriff's Office.

Public Works Director Flakus thanked Ms. Taylor Allison, the Lyon County Emergency Manager and stated that the City should expect the water levels to rise again. By the third week of July, the levels should begin to reduce and the City can breathe a sigh of relief at that time. Street work and beautification of the City's sign is underway. The benches and planters are now on Main Street. A new rule is now in place regarding digging and calling 811 before anyone digs. The depth has changed from eight feet to now twelve feet.

City Manager Switzer stated the City received a letter from Mr. Jim Snyder from Sprague Ditch Company regarding the repayment of the Whitacre Culvert. The City is working on a development plan on Luzier Lane with Grand Estates and a meeting needs to be held to iron out some issues.

Councilman Bryant stated he is disappointed that two officers have left to join the Lyon County Sherriff's Office within the same month. The City has a responsibility to protect our City and being down two officers will mean that there will be less patrolling on the streets.

Mayor Garry was contacted by Lyon County Human Resources and asked to join the board as an associate. Mayor Garry accepted the offer to be a part of the board. The Nevada League and Cities and Municipalities will have their annual meeting in August and the City should attend this conference. A lot of people have helped to mitigate the flooding issue and the City expresses our gratitude to all involved. The Lyon County Emergency Services should receive a proclamation from the City expressing our gratitude.

There being no further business, the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

City Clerk of the City of Yerington