

**Yerington City Council Meeting**  
**July 24, 2023 at 10:00 a.m. – City Hall**

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John J. Garry  
Council Members Shane Martin, Matthew Galvin and Frank Pizzo  
City Manager Robert Switzer  
City Attorney Chuck Zumpft  
Public Works Director Jay Flakus  
Building Official Joel Brown  
Grants Administrator Angela Moore

Absent: City Clerk Sheema D. Shaw, Councilman Jerry Bryant and Chief of Police Darren Wagner

Guests: Mr. Ted Stec, Lyon County Sherriff Brad Pope, Fire Chief Scott Draper, Mr. Dave DeGrendele, Ms. Deb DeGrendele and Mr. Sunny Brothers

The meeting was called to order within the James Sanford Community Center and roll call was reported by Mayor Garry. The Pledge of Allegiance was led by Mayor Garry.

**Public Participation**

Mayor Garry asked for comments and no comments were made at this time.

**Agenda Approval**

Mayor Garry stated the agenda would be approved as presented unless there were any objections or corrections. City Manager Switzer stated no corrections need to be made at this time. Mayor Garry stated the agenda was approved as presented and the motion was approved unanimously.

**Minutes**

Mayor Garry stated the minutes from prior meeting dated July 10, 2023 would be approved as presented unless there are any corrections or objections. Mayor Garry stated no objections were made at this time and the minutes from prior meeting dated July 10, 2023 were approved as presented.

**Review Bills Previously Submitted for Payment**

Bills, Salaries and Vouchers:

Accounts Payable Checks	07/03/2023	37229 through 37240
	07/05/2023	37241 through 37275
	07/11/2023	37282 through 37303

	07/12/2023	37304 through 37313
Payroll Checks	07/10/2023	37276 through 37280
Payroll Vouchers	07/10/2023	7132301 through 7132323
Transmittal Checks	07/10/2023	37281
Transmittal Vouchers	07/10/2023	7102301

Mayor Garry stated the bills previously submitted for payment, checks 37229 through 37313 totaling \$1,372,533.35, would be approved unless there were any objections or corrections. Mayor Garry stated no comments or objections were made at this time and the bills previously submitted for payment were approved unanimously.

New, Renewal and Name Change Business License Applications.

- A. Cody Kobelski dba Safe Step Walk in Tub, LLC., Walk-in Tub & Shower Installs, 15262 Pipeline Ln. Huntington Beach, CA 92649 – New
- B. Leonard C. Savage & Peter C. Savage dba Savage and Son, Inc., Plumbing Contractor, 3101 Yori Ave. Reno, NV 89502 – New Single Project
- C. Francis Xavier Helgesen dba Highlands Wireless, Inc., Internet Service Provider, 3072 Research Way Ste. 50 Carson City, NV 89706 – New Owner

Mayor Garry stated the business license applications A. through C. would be approved as presented unless there were any corrections or objections. Mayor Garry stated no objections were made at this time and the business license applications A. through C. were approved unanimously.

Revoke Business Licenses Due to Non-Payment for the 1<sup>st</sup> QTR, January – March 2023.

- A. Robert J. & Richard M. Gardner dba Gardner Mechanical Services, Inc., Parr Blvd Reno, NV 89512

Mayor Garry stated the revocation of business licenses due to non-payment for 1<sup>st</sup> QTR, January through March 2023 would be approved unless there were any corrections or objections. Mayor Garry stated no objections were made at this time and the revocation of business licenses due to non-payment for 1<sup>st</sup> QTR, January through March 2023 were approved unanimously.

Proposal to Read by Title Ordinance No. 23-01, Bill No. 426. An Ordinance formalizing a Development Agreement between the City and Grand Estates Phase 2 for the development of a sewer distribution system.

City Manager Switzer stated the agenda item is the first reading of the ordinance for the development and plan for Grand Estates Phase II. No action needs to be taken at this time unless there are suggestions or changes. A public hearing will be held next for the final approval in the second City Council meeting in August. The City will need a Councilmember to propose the ordinance.

Councilman Martin proposed the ordinance with the consensus of City Council. Mayor Garry asked for comments. Mr. Dave DeGrendele stated the Public Works Department should have an input with this system going in because they will have the responsibility to maintain it. Public Works Director Flakus stated the sewer pond will flow north to Willow Creek and the City can manage this system. The City has been working with Lyon County and the Nevada Division of Environmental Protection (NDEP). Mayor Garry asked for comments and no further comments were made at this time.

Approve a temporary employment contract for Police Department Consultant Services from Ted Stec. Mr. Stec has over 35 years of law enforcement including serving as a Police Chief and holds a Master's Degree in Public Administration. He will be performing a general research-based assessment of the Police Department and providing the results to the City Council and administrative management.

City Manager Switzer stated last year a survey was conducted for the Yerington Police Department and many issues came out within the survey. Mr. Ted Stec has offered his services to Mayor Garry and City Manager Switzer. City Manager Switzer offered an employment opportunity and Mr. Stec

Mr. Stec stated he is available to answer any questions and his services will include diving deep into grant writing and police strategies to help the Yerington Police Department succeed.

Councilman Pizzo asked how far Mr. Stec is within the contract. Mr. Stec stated he spoke to Chief of Police Wagner and he has not gone too deep into this assessment yet since the agreement is not finalized. Councilman Galvin asked how long the assessment will take. Mr. Stec stated about three months but some issues could arise and could increase the time frame. Councilman Galvin asked how far back the assessment will go. Mr. Stec stated he is looking for the strengths, weaknesses, opportunities and threats within an interview type form. Mr. Stec will reach out to the public to learn about the police services from that perspective as well. Councilman Galvin asked if crimes within the City could be found within the data. Mr. Stec stated maybe but a determination will not be known until the process has started. Mayor Garry stated Mr. Stec's background is exemplary and the City should be bold enough to be the best we can be. Recommendations will be provided and some issues that should be handled will also be discussed.

Councilman Galvin made a motion to accept item number nine as presented, seconded by Councilman Martin. Mayor Garry asked for comments, no comments were made at this time and the motion was approved unanimously. Mr. Stec thanked Mayor Garry and the Yerington City Council.

Approval of a Public Works Plan for signage and other measures for School Zone safety. In previous discussions, pedestrian safety approaches have included mechanical/electronic stop signage and raised crosswalks in high foot traffic areas around

Yerington schools. Staff is seeking final direction on signage ahead of the start of school next month.

Public Works Director Flakus as of December of 2022, the first intersection at Broadway Avenue and California Street, a 4-way stop has been installed and the intersection has been repainted. Most of the work has been at the elementary and intermediate schools. The crosswalks on Pearl Street was realigned from Q&D Construction to include ADA compliance. An addition of an eight-drop inlet on Pearl Street was also added for the water flow. To improve the safety within the school zone, an addition of a three-way intersection will go in on Pearl Street and California Street. Two raised crosswalks will be installed on Oregon Street and California Street to decrease the number of children jay walking. A public information campaign will be held to educate children and parents.

Councilman Galvin asked if any work will be completed at the school bus loading and unloading zones. Public Works Director Flakus stated the buses should be single file all the way down Oregon Street and it is currently a mess. Councilman Galvin stated the buses are staggered where children are going between the buses and running into the streets. The City should just repaint the bus zones. Public Works Director Flakus stated the City will have a design created with a recommendation from the Public Works Committee and approval from Lyon County School District (LCSD). The Kiss & Drop Project is moving forward so that will help with some issues at the schools. Repainting will occur soon after a discussion is held with Q&D Construction to make sure the work is completed at the school zone.

Mayor Garry stated the City should take a layer approach to this and should reassess along the way. Councilman Galvin agrees with the layering approach. Public Works Director Flakus stated within the next few years, the school zone will have lit stop signs with radar and the school administrator would control the system. Councilman Galvin asked if the City plans on chip sealing or adding slurry on Oregon Street by the bus stop. Public Works Director Flakus stated he will work with DOWL and Grants Administrator Moore to come up with a plan.

Mayor Garry asked for comments. Mr. Dave DeGrendele, a member of the Public Safety Committee stated the safety at the school is very much needed and he has not seen any coordination with LCSD helping the City. Fire Chief Scott Draper stated he would love to see City Council move forward with Public Works Director Flakus' plan within the school zone. Councilman Galvin suggested Public Works should use a longer lasting paint. Public Works Director Flakus stated he will provide that within his plan.

Councilman Pizzo made a motion to approve moving forward with the Public Works Plan, seconded by Councilman Martin. Mayor asked for comments, no further comments were made at this time and the motion was approved unanimously.

Public Participation

Mayor Garry asked for comments and no comments were made at this time.

### Department Reports

Public Works Director Flakus stated Night in the Country (NITC) was successful from the City's standpoint. Public Works cleaned the streets and helped throughout the event. A large culvert was washed out and exposed the City's water and sewer mains by the boneyard near the Airport. An engineer will be hired to design the repair then approval is needed from Walker River Irrigation District (WRID). Mr. Burt Bryan with WRID suggested a date of about November for the repair to be fixed.

City Manager Switzer stated the street sweeper purchase has been delayed to see if the Regional Transportation Commission (RTC) could approve of the item to be reimbursed. The Nevada League of Cities and Municipalities conference is approaching soon.

Councilman Pizzo stated the Airport Fly-in will be held on October 7, 2023.

Mayor Garry stated it is now time to declare the flooding damage behind us. Thank you to everyone that was a part of helping with the flooding. Thank you to Public Works Director Flakus and his Public Works crew, Mason Valley Fire Department, Lyon County Risk Management, County Manager Andrew Haskins and Peri and Sons Farms for helping. The City is truly grateful for all the help. The City will do something more formal to appreciate the many that helped with the flooding sometime in August like a proclamation.

There being no further business, the meeting was adjourned.

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Mayor of the City of Yerington

ATTEST:

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City Clerk of the City of Yerington